

NEW CLIENT QUESTIONNAIRE

* **Company Name and Address (Please Print)**

* **Phone:** _____ **Ext:** _____ **Web:** _____

* **e-mail:** _____ **Fax:** _____

* **person to whom letters should be addressed**

* **Do you accept credit cards for payment ?** **YES** **NO**

Visa **Master Card** **American Express** **Discover Card** **Check by Phone**

* **List the form of communication you would like to receive by US. Mail**

Telephone Call **Fax** **e-mail**

Questions: _____ Payments _____

Settlement Offers: _____ Litigation: _____

Status Reports: _____

* **Secondary contact information:**

Name _____

Extension: _____ e-mail: _____

* **Who else could benefit from the effective collection services of Ryan & Ryan Ltd ?**

Sincerely,

Ronald J. Ryan
Ronald J. Ryan

FAX TO 724-274-4432

